

Invitation of quotation
for
Supply of Consumable Material for Orthosis
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/04-01(ii)/2019-AIIMS.JDH

Inquiry Issue Date : 29th November, 2019

Last Date of Submission : 05th December, 2019 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of Consumable Material for
Orthosis at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Consumable Material for Orthosis for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 05.12.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF CONSUMABLE MATERIAL FOR
ORTHOSIS AGAINST INQUIRY NO. ADMN/GEN/04-01(ii)/2019-
AIIMS.JDH” DUE ON 05.12.2019 05.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms & Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1

S. No.	Raw material &tools	Specification	Qty.
1	LTPP sheet	2mm (1mx2m)	10sheets
2	LTPP sheet	3mm (1830X1220)	20 sheets
3	LTPP sheet	6mm (1.25x2.5)	2 sheets
4	Velcro straps 1"	Hook non-adhesive (25 m)	5 roles
5	Velcro straps 1"	Loop non-adhesive (25m)	5 roles
6	Velcro straps 1"	Hook adhesive (8m)	5 roles
7	Velcro straps 1"	Loop adhesive (8m)	5 roles
8	Velcro straps 2"	Hook non-adhesive (8m)	5 roles
9	Velcro straps 2"	Loop non-adhesive (8m)	5 roles
10	Velcro straps 2"	Hook adhesive (8m)	5 roles
11	Velcro straps 2"	Loop adhesive (8m)	5 roles
12	Press button	Metallic P&O purpose (6mm Dia.)	1000 piece/ 1kg
13	Press button	As sample (Male+ female)	1000 piece
14	Eva sheet	150x100 X 1 mm in variable color	20 pcs
15	Eva sheet	150 x 100 X2 mm in variable color	20 pcs
16	Aluminum Strip	19mm(W), 1.5 mm (Thickness)	10m
17	Aluminum Strip	10mm(W), 1mm (Thickness)	10m
18	Rubber Adhesive	1 Kg packets/ Dendrite PC-65 or Fevicol-505	2Kg
19	Elastic Cord	2mm	10 meters
20	Elastic Cord	3mm	10 meters
21	Fevikwik (instant adhesive)	15gm	10 Piece
22	Araldite (standard epoxy adhesive)	Resin + Hardener 36 gm pack	10 Piece
23	Sand Cone Paper	For Smooth grinding (15mmX2meter)	2 pcs
24	Hack Saw Blade	Standard Size 12"	5 pcs
25	Hack Saw Blade	6" length	5pcs
26	Glue Gun Stick	Standard Size	20 pcs
27	Drill Bit	3mm (HSS)	10 pcs
28	Drill Bit	4mm (HSS)	10 pcs.
29	Drill Bit set	1mm - 6mm (HSS)	1 set
30	Aluminum rivets	Shaft-3mmX 30mm (Flat Head)	1kg
31	Aluminum rivets	Shaft- 4mmX30mm (Flat Head)	1kg
32	Washer	3mm Flat	500gm
33	Washer	4mm Flat	500gm
34	Electric Plaster cutter bit	Standard Size	5 pcs
35	Jig Saw Blade	Taper Teeth (HSS)	10 pcs
36	Permanent Marker	Red/Black color	20 pcs
37	Copping Pencil	5 Red, 5 blue, 5 black, 5 yellow	20 pcs
38	Pencil	Extra Dark	10 pcs
39	Cling Film	PVC film	20 rolls
40	Rexine	As sample	10 meters

Note: - The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **“QUOTATION FOR SUPPLY OF CONSUMABLE MATERIAL FOR ORTHOSIS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/04-01(ii)/2019-AIIMS.JDH” DUE ON 05.12.2019 05.00 PM** for Supply of Consumable Material for Orthosis at AIIMS Jodhpur”.

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No.	Raw material &tools	Specification	Qty.	Quoted Make	Price/ Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1	LTTP sheet	2mm (1mx2m)	10 sheets						
2	LTTP sheet	3mm (1830X1220)	20 sheets						
3	LTTP sheet	6mm (1.25x2.5)	2 sheets						
4	Velcro straps 1"	Hook non-adhesive (25 m)	5 roles						
5	Velcro straps 1"	Loop non-adhesive (25m)	5 roles						
6	Velcro straps 1"	Hook adhesive (8m)	5 roles						
7	Velcro straps 1"	Loop adhesive (8m)	5 roles						
8	Velcro straps 2"	Hook non-adhesive (8m)	5 roles						
9	Velcro straps 2"	Loop non-adhesive (8m)	5 roles						
10	Velcro straps 2"	Hook adhesive (8m)	5 roles						
11	Velcro straps 2"	Loop adhesive (8m)	5 roles						
12	Press button	Metallic P&O purpose (6mm Dia.)	1000 piece/ 1kg						
13	Press button	As sample (Male+ female)	1000 piece						
14	Eva sheet	150x100 X 1 mm in variable color	20 pcs						

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15	Eva sheet	150 x 100 X2 mm in variable color	20 pcs						
16	Aluminum Strip	19mm(W), 1.5 mm (Thickness)	10m						
17	Aluminum Strip	10mm(W), 1mm (Thickness)	10m						
18	Rubber Adhesive	1 Kg packets/ Dendrite PC-65 or Fevicol-505	2Kg						
19	Elastic Cord	2mm	10 meters						
20	Elastic Cord	3mm	10 meters						
21	Fevikwik (instant adhesive)	15gm	10 Piece						
22	Araldite (standard epoxy adhesive)	Resin + Hardener 36 gm pack	10 Piece						
23	Sand Cone Paper	For Smooth grinding (15mmX2meter)	2 pcs						
24	Hack Saw Blade	Standard Size 12"	5 pcs						
25	Hack Saw Blade	6" length	5pcs						
26	Glue Gun Stick	Standard Size	20 pcs						
27	Drill Bit	3mm (HSS)	10 pcs						
28	Drill Bit	4mm (HSS)	10 pcs.						
29	Drill Bit set	1mm - 6mm (HSS)	1 set						
30	Aluminum rivets	Shaft-3mmX 30mm (Flat Head)	1kg						
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32	Washer	3mm Flat	500gm						
33	Washer	4mm Flat	500gm						
34	Electric Plaster cutter bit	Standard Size	5 pcs						
35	Jig Saw Blade	Taper Teeth (HSS)	10 pcs						
36	Permanent Marker	Red/Black color	20 pcs						
37	Copping Pencil	5 Red, 5 blue, 5 black, 5 yellow	20 pcs						
38	Pencil	Extra Dark	10 pcs						
39	Cling Film	PVC film	20 rolls						
40	Rexine	As sample	10 meters						
Grand Total (Inclusive of GST/ Other Taxes & Installation Charges)									

Note:-**1. L1 will be decided on Composite Basis.**

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2. **The Bidder must quote only single Make & Model.**
3. **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
4. The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
5. Catalog must be attached with quotation for technical evaluation.
6. The supplier may be asked to arrange demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

(Name) _____

Place _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____